

Centrally organized measures

Room temperature is preset to max. 20 °C
Additional electric heaters are not allowed and will be removed
Heaters on corridors, in storerooms and adjoining rooms are generally turned off
Hot water in offices and studios is turned off
Lighting on corridors is optimized or reduced during the night.
Centrally accessible devices are switched off over the weekend
Building services operation is optimized with focus on less energy consumption

Measures in each university members's own area of responsibility:

General	Raising awareness of efficient energy consumption in the teams of all departments
	Reduce heating in rooms that are not used much or turn it off in general
	Do not tilt windows, but ventilate intermittently
	Switch on lighting only when needed and switch off when leaving the room for breaks/meetings
	Use stairs instead of elevators when no transportation is provided
	Largely dispensing with flyers and various printed materials
Studios, workshops and offices	Turn off electronic devices after work hours and before weekends or disconnect from the power supply instead of standby mode
	Switch off or disconnect machines in workshops before the weekend
	Implement process optimizations with a focus on less energy consumption
	Do not move radiator circulation grille, keep it free from bearings
	Switch on kettle only with required amount of water and switch off coffee machines after use
	Turn off copiers and printers after work hours and before weekends or disconnect from the power supply instead of standby mode
PC/Mac workstations	Switch off PC/Mac workstations and monitors after work hours and before weekends or disconnect from the power supply instead of standby mode
	Optimize PC/Mac energy saving settings (e.g. reduce screen brightness)
	Disable screen saver and enable monitor standby instead
	Unplug chargers/batteries and plug them in only during the charging process.
	Set B/W as default instead of color for prints